



**Liberty Common School**  
**1725 Sharp Point Dr. Fort Collins, CO 80525**

**Liberty Common High School**  
**2745 Minnesota Dr. Fort Collins, CO 80525**

### **Confidential Student-Record Information Collected/Maintained by LCS**

Confidential student-record information collected and maintained by LCS in its electronic-data system that is not reported to the Colorado Department of Education includes the following:

- Student coursework, quizzes and examinations. These are used for students to develop and practice what they are learning in their classes and to demonstrate their knowledge by applying what they have learned, and for educators to evaluate student learning and receive feedback to assist in individualized instruction. (Note that more specific student personally identifiable information regarding coursework, quizzes and examinations is provided in the lists of school-service-contract providers, and school-service on-demand providers posted on this website.)
- Student grades on coursework, quizzes and examinations. Grades are used to rate student achievement, track student performance and provide feedback for educators to assist in individualized instruction. (Note that more specific student personally identifiable information regarding grades is provided in the lists of school-service-contract providers and school-service on-demand providers posted on this website.)
- The results of end-of-course common assessments. These results are used to rate student achievement, track student performance, provide feedback for educators to assist in individualized instruction, identify class trends in achievement and provide data for establishing teacher-effectiveness ratings.
- Data collected and internal reports prepared by school nurses/health technician with respect to health-related services received by students through school-health offices. This includes data and reports concerning the administration of medicine, administration of first-aid, administration of procedures for students on a healthcare action plan, immunization records, and exemptions. This information is used to support LCS's ongoing provision of healthcare services for individual students, to preserve information regarding those services to share with students' other medical service providers as authorized by law and to comply with legally mandated recordkeeping requirements.

- Intervention plans, and records of interventions and student progress. This information is used to systematically address individual student needs to facilitate progress in meeting academic goals.
- Information regarding student evaluations, placement, educational disabilities and related needs, special education, related services, behavior plans, accommodations, supports and goals specified in individualized education programs (IEPs); observations, data and other records related to student IEPs, as conducted, determined, developed and recorded under the Individuals with Disabilities Education Act (IDEA).
- Student behavioral records which are not authorized by parents to be shared outside of the school. This information is used to address student needs relative to the school's character-education programs.
- Evaluations, accommodation plans and related information concerning English language learner (ELL) students, which is used to determine ELL student needs and to provide appropriate accommodations and supports in connection with their accessing of and participation in curricular and extracurricular programs in LCS.
- Food allergy information, which is used to help ensure student safety with respect to food items served at school and school activities.
- Information regarding students' physical and mental impairments, and limitations related to those impairments, which is used to determine disability status and to develop accommodations allowing students with disabilities to access LCS facilities and programs and to receive a free appropriate public education in accordance with Section 504 of the Rehabilitation Act of 1973.
- Information provided to LCS as required by Colorado statute concerning petitions filed in juvenile court alleging specified offenses by LCS students, which is used to help ensure the safety of students and staff.
- Account balances for school-food services and other goods and services LCS sells or loans to parents and/or students. This information is used to ensure accurate accounting regarding purchases.
- Vehicle description and vehicle registration regarding vehicles parked on campus by high-school students, which is used to manage parking on campus.
- Video, audio and audio-visual recordings at LCS facilities, in and around LCS buildings. These recordings are used to help ensure the safety of students, staff and members of the public, and the security of LCS property.
- Information regarding school buses which individual students ride to and from the Liberty Common elementary and high school campuses.