



1725 Sharp Point Drive, Fort Collins, Colorado, 80525, 970-482-9800  
A John J. Irwin School of Excellence

## **ELEMENTARY SPECIAL EDUCATION PARAPROFESSIONAL**

This part-time paraprofessional position is part of the special education and academic support collaborative team and will report to the Academic Support Interventionist and to the Academic Support Coordinator. The position has the potential of increasing to full-time over the course of the year, and begins August 12th for the 2019-2020 school year.

### **PERFORMANCE RESPONSIBILITIES:**

- Provide tutoring and organizational help to both students with special education plans and other students at risk, under the direct supervision of the coordinator and interventionist.
- Help implement individualized educational plans as specified by IEP documents.
- Assist small groups and individuals with lessons, practice exercises, and monitor seat work for understanding.
- Help with design and implementation plan to provide support to all Liberty students who are at risk, have grades below a C, are on ILPs, on RTI plans, on IEPs, on 504s.
- Assist in the implementation of any behavioral management system as specified by the special education team.
- Construct and acquire instructional materials designed by the supervising teachers.
- Share ideas and concerns clearly and professionally with the rest of the team.
- Maintain confidentiality of information as required by school policy.
- Assist students with specialized reading or math techniques under supervision of special education coordinator.
- Help with teacher communication regarding the progress and interventions for students who receive AST services.
- Provide paraprofessional support as outlined above to other professionals on the special education team when needed.
- Other responsibilities as directed by the Academic Support Coordinator.

For more information about Liberty Common School, see <http://www.libertycommon.org>

Application should include letter of application, resume, transcript photocopy, and three references with phone numbers. Job posting will remain open until the position is filled.

### **Mail to:**

Mr. Casey Churchill, Principal  
Liberty Common School  
1725 Sharp Point Drive  
Ft. Collins, CO 80525

Or e-mail to: [cchurchill@libertycommon.org](mailto:cchurchill@libertycommon.org)

Liberty Common School is an EEO employer

---

**LIBERTY COMMON SCHOOL is an authorized charter school of Poudre School District.**