



## FULL-TIME HIGH-SCHOOL DEAN OF STUDY

Seeking a paraprofessional primarily responsible for monitoring study-halls throughout the school day beginning in August for the 2018-2019 school year at Liberty Common High School (LCHS), a Poudre School District charter school dedicated to Core Knowledge principles, classical education and college preparation. The school currently enrolls over 550 students in grades 7 – 12. LCHS is the state's top-performing institution, and is located in Fort Collins, Colorado.

LCHS provides excellence and fairness in education by teaching 1) a contextual body of organized knowledge, 2) the skills of learning, and 3) the values of a democratic society. This is done through parental choice, partnership with teachers, and student acceptance of responsibility for academic effort.

This position reports to the assistant principal beginning August 13<sup>th</sup> for orientation. Annual starting salary is \$20,000 (this is a non-exempt, full-time position to include health-care benefits).

**Regular Duties:** Monitor study-halls to ensure students remain on task in a quiet work environment | Enforce school-wide policies for student behavior including common violations of the code of conduct including the LCHS Dress Code | Monitor the proper use of school technology during study hall periods | Actively observe student behavior to discourage cheating and/or plagiarism | Assist with student-discipline programs including, but not limited to mandatory 9<sup>th</sup> hour attendance, after-school detention, and conduct-violation reports | Other common school-office and clerical duties as required.

### Minimum Requirements:

- Desire and willingness to learn about Liberty's history and philosophy and to uphold and promote the mission and values of the school.
- Demonstrated success working with school-aged children.
- Demonstrated computer literacy suitable for word processing, spreadsheets, scheduling, communications.
- Demonstrated professionalism in a dynamic, customer-driven environment.
- Ability and willingness to be a key member of a hard-working, dynamic team.

### Desired Qualifications:

- Understanding of Liberty Common High School's history and a commitment to maintaining and promoting the school's mission and values.
- Bachelor's degree from an accredited college or university.
- Teaching experience..

For more information about LCHS, visit <http://www.libertycommon.org>. Application must include letter of application, resume, and three references with phone numbers. Job posting will remain open until the position is filled. To be considered for this position, all three items must be submitted.

Apply to Mr. Torgun Lovely, Principal

Email: [tlovely@libertycommon.org](mailto:tlovely@libertycommon.org)

Or post mail: Liberty Common High School, 2745 Minnesota Dr., Fort Collins, CO 80525