

**LIBERTY COMMON SCHOOL  
BOARD OF DIRECTORS MEETING  
BUSINESS MEETING**

May 30, 2019

Liberty Common High School  
2745 Minnesota Drive Dr. Fort Collins, CO

Attendance: Aislinn Kottwitz, Tricia Diehl, Joel Goeltl, Brad Kreikemeier, Patrick Albright, Bob Schaffer, Bev Hanawalt, Casey Churchill, Kathleen Kearney, Sandy Stoltzfus, Katrina Brossia, Dr. Robert Robinson, Bill Kranz, Brett Harkey, Torgun Lovely, Dan Knab, Sara Hunt, Elizabeth Barber.

Guests: Ryan Banning, Raven Banning, Michelle Duncan, Cole Goeltl, Andrea DeVany, Jenny Niederriter, Todd Arndorfer

**CALL TO ORDER**

- Approve agenda 6:03PM

Joel Goeltl moved to approve the agenda and Brad K. Seconded. Approved.

**STAFF AND COMMUNITY COMMENT**

Jenny Niederriter-Son has pierced ears. Would like to update that policy to be gender equal. Please consider changing the policy.

Ryan Banning-Appreciate the school standing up for our values and virtues with the issues last week for graduation.

Cole Goeltl-Time capsule- such a great experience all but two kids came back this year to open the time capsule together. Thanks for a great school experience.

**ROUTINE BUSINESS**

- Approve Minutes – April 25, 2019  
Joel Goeltl moved to approve the minutes, Tricia Diehl Seconded, approved.
- Approve Special Meeting Minutes – May 21, 2019
- Approve Special Meeting Minutes – May 22, 2019  
Tricia Diehl moved to shift the approval of these minutes to the June meeting. Joel Goeltl seconded, approved.

**ADMINISTRATION AND DEPARTMENT REPORTS**

- Headmaster Report – Mr. Schaffer  
Review of the exciting new teachers and TA hires for the Fall.  
Charter Renewal- June 13<sup>th</sup> meeting with the state will be in Salida to represent Liberty for our renewal. (Appeal- length of term only)
- Music Department Report- Dave Lunn 6:30pm  
Reviewed- Philosophy and performance components.  
*Elementary School*- The addition of the orchestra with parent volunteers- success Musical during the year and a summer theater workshop to continue those interested.  
*High School*- Musicals 2x-Building this program with lots of enthusiasm each year is better than the last.  
Band, Concert band (46 students- largest group this year), Orchestra also AP music theory split the teaching by semester. Balance between the standards of Liberty and the time constraints of understanding that these students do a great deal outside of their musical classes. Excited about the new hire for the department and what that can mean for the department.  
Student accompanist-Really great year for Caitlyn Babcock to be the accompanist. She did a great job and helped the program and provides leadership opportunities.

Pep band-Looking to find a student able to direct this band and have the band at the events.

Mr. Lunn and Stanton Skerjanic wrote the fight song this year.

AP Scores- These test are very difficult tests. Generally, Liberty students are now stabilized in taking these tests and are receiving higher scores. Many students also are involved in honors band and choir.

Concerns-1. Performance theater/storage space more big shows increase this need.

Concern- 2. Continuity/6<sup>th</sup> to 7<sup>th</sup> grade (effects numbers able to go to band and choir, study hall is encouraged strongly)

## **NEW BUSINESS**

- Ratify Board Election Results – Ms. Kottwitz  
Election of Elizabeth Barber, Ben Friesen, and Kelly Notarfrancesco  
Joel Goeltl moved to approve the three board members, Patrick Albright seconded, approved.
- State Funded Full Day Kindergarten – Discussion – Mr. Churchill  
Jared Polis approved funding for full day kindergarten. Polled the 88 students we are currently enrolled for 2019-2020. Only 25 additional would like the full day at this point. It is late in the season to change the program at this point. Would make the classes larger than wanted. Recommend staying the same for this year and next year revisit and then change to four classes for next year. Will require retrofitting some classrooms. Half time kids would just come in the am and not stay for the afternoon. Financially would be better for the school to do the full day and studies show that once this change comes around families start shifting to all wanting full day.
- Student Data Privacy Policy – First Reading – Mr. Kranz  
Adding email address identifying information to be changed in the future for students. Training will start on this policy in preparation for this Fall for staff.  
Additionally, they have acquired an addendum to the contract providers that will be come apart of the contracts and supersede the original contract.
- Vote to Retain the Headmaster – Ms. Kottwitz  
Tricia Diehl moved to retain Mr. Schaffer, Joel Goeltl seconded.  
Approved
- Supplemental Budget Fund 11 – vote – Mr. Kreikemeier  
Propose to move \$315,000 from Fund 11 to Fund 43 and move \$100,000 from Fund 11 to Fund 23 and \$100,000 from Fund 26 (CKCS) to Fund 11.  
Brad Kreikemeier moved, Joel Goeltl Seconded, approved.
- Board Survey – discussion – Ms. Kottwitz

## **UNFINISHED BUSINESS**

- 2019-2020 BOD calendar - vote– Ms. Kottwitz  
Change the March 1<sup>st</sup> date should be April 1<sup>st</sup>.  
Move-Review 2019-2020 revised budget to November 21<sup>st</sup> meeting.  
Move-Revised budget vote to December 19<sup>th</sup> meeting.  
Change August 29<sup>th</sup>-Annual Fundraising Letter “Implementation” to the word Review.  
Check all the dates to 2019-2020  
Aislinn Kottwitz entertained the changes.  
Joel Goeltl moved to approve the changes, Tricia Diehl seconded, approved.

## **SUB-COMMITTEE REPORTS**

- Academic Advisory Committee – Ms. Notarfrancesco  
Report Submitted Ms. Notarfrancesco not in attendance.
- Financial Advisory Committee – Mr. Kreikemeier  
Key Performance indicators-on going discussions to improve and adjust.

- Development/Fundraising – Ms. Kottwitz  
No committee meeting last month- \$245,000 approximate funds raised this year.
- Parent Education – Mrs. Diehl
- Governance – Ms. Notarfrancesco- Brett Harkey reported in preparation for our retreat in two weeks. June 8<sup>th</sup>. Review current strategic plan and swat analysis. Out of this meeting we will create a new strategic plan and implementation program.
- Charter Renewal – Mr. Goeltl
- Building Corporation- Ms. Diehl
  - Items of building improvements at both buildings will be discussed as well as the overall options for Liberty growth.
- Political – Mr. Albright
- Student Data Privacy Committee – no report beyond the policy update mentioned above.

**TOP THREE ITEMS FOR COMMON SENSE NEWSLETTER** – NONE

**EXECUTIVE SESSION**

Personnel matters per CRS 24-6-402(4)(f)(I & II)

**ADJOURN**

**8:42pm**